

## I HOW TO COMPLETE YOUR REGISTRATION

- 1.1 Complete Section 2 'Contact and Booking Details'
- 1.2 Indicate the programme you wish to attend in Section 3 'Our Courses' – p.2
- 1.3 Complete the 'Other Details' information – p.2–4
- 1.4 Sign the agreement – p.4

- 1.5 Email this form to [summer.school@bedes.org](mailto:summer.school@bedes.org), and pay the deposit (£800 for residential courses, or £400 for day courses)
- 1.6 You MUST send a scanned copy of the student's passport to [summer.school@bedes.org](mailto:summer.school@bedes.org)

- 1.7 Send a recent headshot photo of the Student in JPEG format to [summer.school@bedes.org](mailto:summer.school@bedes.org) for their Bede's ID Card

Alternatively, visit our online booking form at [bedessummerschool.org/booking](http://bedessummerschool.org/booking)



## 2 CONTACT AND BOOKING DETAILS

### 2.1 STUDENT DETAILS

First name	Nationality	First language
Surname	Mobile (+ )	
Preferred name (if different)	<input type="checkbox"/> Boy <input type="checkbox"/> Girl	Date of Birth ____/____/____ d d / m m / y y y y
	Other _____	

### 2.2 IDENTIFICATION DETAILS

All students MUST supply their passport details, and a scanned copy of their passport needs to be emailed to [summer.school@bedes.org](mailto:summer.school@bedes.org) with this Registration Form. If you are waiting for a new passport, please let us know and send the details as soon as possible.

#### Passport Details

Passport Number	Date of Issue ____/____/____ d d / m m / y y y y	Expiry Date ____/____/____ d d / m m / y y y y
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### 2.3 BOOKING DETAILS

#### Student's level of English?

- A2 (Pre-Intermediate)    B1 (Intermediate)    B2 (Upper Intermediate)  
 C1 (Advanced)    C2 (Proficiency)

#### How did you hear about Bede's Summer School?

- Agent    British Council    English UK    Exhibition  
 Family/Friend    Internet Search    Quality English    Other

If 'Other' please state: \_\_\_\_\_

#### Has the Student passed an internationally recognised English language exam?

- Yes    No

If yes, please state exam(s) and result(s) below:  
 \_\_\_\_\_

#### Has the Student been to Bede's before?

- Yes    No

#### Agency Information (If you are booking through a local Agent, please provide the Agent's name)

Name of agency	Name of counsellor
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By completing this Registration Form, you agree to your data being shared between the Agent and Bede's Summer School. Further information relating to data protection can be found in Section 4.9 of this form.

### 2.4 PARENT/GUARDIAN CONTACT DETAILS (mandatory)

#### Lead Parent/Guardian:

First name \_\_\_\_\_  
 Surname \_\_\_\_\_  
 Relationship to Student \_\_\_\_\_  
 Address \_\_\_\_\_  
 Country \_\_\_\_\_  
 Home Telephone (+ ) \_\_\_\_\_  
 Mobile (+ ) \_\_\_\_\_  
 Email \_\_\_\_\_

#### Additional Parent/Guardian:

First name \_\_\_\_\_  
 Surname \_\_\_\_\_  
 Relationship to Student \_\_\_\_\_  
 Address \_\_\_\_\_  
 Country \_\_\_\_\_  
 Home Telephone (+ ) \_\_\_\_\_  
 Mobile (+ ) \_\_\_\_\_  
 Email \_\_\_\_\_

### 2.5 EMERGENCY CONTACT (mandatory)

Please provide the details of an English-speaking family member/friend who can be contacted in case of emergency (not agent).

Name	Mobile (+ )
Relationship to Student	Email

## 3

## OUR COURSES

CENTRE	DICKER
COURSE	Easter Plus
Age	12–17yrs
Capacity	70
Typical beds per room	1–4
Tuition per week	22½ hours
Minimum level	A2
Maximum class size	14
<b>FEES – Please select course type (Residential or Day)</b>	
1 week (Residential Student)	£1,350
1 week (Day Student)	£795
<b>DATES – Please check the weeks you would like to attend. The recommended minimum stay is 2 weeks (2 boxes = 2 weeks). Arrival is on Sunday and Departure is on Saturday.</b>	
Week 1 (22–28 March)	
Week 2 (29 March–4 April)	
Week 3 (5–11 April)	

## OPTIONALS

If you would like to take an optional Academy, please complete the boxes below.

**ACADEMIES – Please check the week(s) you would like to attend. Only ONE Academy per week is possible.**

A minimum number of students is required for each Academy to run. See our Terms & Conditions of Enrolment 2026 for changes and refunds.

Academy		Fee	Days	Hours	Weeks available		
Sport Academy	Horse Riding	£345	Tue, Thur, Fri	4½	1	2	3
	Height (cm)	Weight (kg)					
	Tennis	£295	Tue, Thur, Fri	4½	1	2	3

\* Please note all Academy days may be subject to change depending on the needs of the school and the provider.

## 3.1 DAY COURSE ADDITIONAL INFORMATION

Course runs from Monday to Friday 08.30 to 17.00.

This price does not include a Transfer Service.

Evening option (17.00 to 21:00, includes dinner): £45 per session.

Saturday and Sunday Excursion option (includes packed lunch): £95 per excursion.

To request Evening/Excursion options, please email [summer.school@bedes.org](mailto:summer.school@bedes.org)

## 3.2 RESIDENTIAL PACKAGE INCLUDES

All of the following components are included in our residential course fees:

- Shared Transfer Service as per section 4.6
- Student Travel Insurance
- Accommodation, Meals & Snacks
- Tuition
- Course Materials, Report & Certificate
- Activities & Social Events
- Excursions & Attraction Entry
- Laundry Service
- 24-hour Emergency Line
- Visa Invitation Service

## 4

## OTHER DETAILS

To enable us to look after your child and to ensure they are safe and happy in our care, we ask you to complete the medical, dietary and welfare sections below. The information is kept securely and we will only share it with anyone directly involved in caring for your child.

## 4.1 MEDICAL AND DIETARY INFORMATION

a) Does the Student have any medical condition or disability? Yes No  
Please give details, including any visual or hearing impairment:

b) Does the Student have any allergies? Yes No  
Please provide the signs, symptoms and severity of the allergy:

c) (i) Does the Student have any dietary requirements? Yes No  
If yes, please enter these requirements under the most applicable category:

Preference (e.g. no spicy food):

Ethical/Religious (e.g. vegetarian/no pork):

Intolerance (e.g. lactose intolerance):

Allergy (e.g. nut allergy – please also provide more details in section 4.1(b)):

Medically Diagnosed (e.g. coeliac disease):

## 4 OTHER DETAILS

- c) (ii) Does the student carry an Epi Pen/Autoinjector? Yes No
- d) Is the Student taking medication? Yes No  
Please give details including medication name, dose, how often and when it is taken:

Students taking medication should provide a letter from their doctor written in English with the name of the medicine, the dosage and frequency it should be taken and the condition for which it is prescribed. Please note that all medication must be brought in original, unbroken packaging featuring the student's name (if prescription) and a copy of the prescription should be supplied. Failure to provide this information will result in our Nurses and/or Pastoral Staff being unable to administer medication.

- e) I agree to Bede's staff administering the Student common, non-prescribed medicines, for example paracetamol, throat lozenges, cough syrup, antihistamine tablets etc. in case of sickness.
- f) I agree to Bede's staff administering the Student controlled drugs prescribed by a doctor in the student's home country or by a doctor in the UK.
- g) I give permission for Bede's staff, in an emergency, to follow the advice of attending medical staff and to authorise medical treatment and/or anaesthetic for the Student.

By signing this form and enrolling your child onto a Bede's Easter Programme course, you agree to the above clauses. Should any of the information to the above questions change, you must inform us immediately. Students from EEA countries and Switzerland who are eligible for an EHC (European Health Insurance Card) should bring this card with them to cover the cost of any medical treatment.

For the health and safety of all participants, please be advised that it is not necessary for students to bring over-the-counter medications. A comprehensive stock of these supplies will be available to all students through the school staff.

### 4.2 WELFARE INFORMATION

- a) Does the Student need any help with mobility? Yes No  
Please give details:

- c) Does the Student need any support in the classroom? Yes No  
e.g. short attention span, dyslexic, problems following instructions. Please give details:

- b) Does the Student need any help with social interaction? Yes No  
Is the Student shy, is it difficult for him/her to make friends?

- d) Is there anything we should know or can do to support the mental health, wellbeing, or experience of the Student?

Should any of the information to the above questions change, you must inform us immediately.

### 4.3 FREE TIME ON EXCURSIONS CONSENT

Please explicitly state if you DO NOT consent to unsupervised free time on excursions for students in groups aged 13+, in line with Bede's guidelines:

I DO NOT CONSENT

### 4.4 PHOTOGRAPHY & VIDEO CONSENT

The Summer School may occasionally take photographs and videos of students to share with parents or to use in Bede's marketing materials, website and in social media.

Please indicate if you DO NOT give your consent by ticking the box:

I DO NOT consent to photographs and videos of the individual Student being taken and used for marketing purposes.

### 4.5 PROMOTIONAL COMMUNICATIONS CONSENT

The Summer School may contact you to send you information about future courses, special offers, and promotional newsletters via email, phone or other communication methods. You may withdraw your consent at any time by contacting [summer.school@bedes.org](mailto:summer.school@bedes.org) to unsubscribe you from these.

Please indicate if you DO NOT give your consent by ticking the box:

I DO NOT consent to being sent or otherwise provided with any promotional information by Bede's Summer School.

## 4

## OTHER DETAILS (CONT.)

## 4.6 TRANSFER SERVICE

For all Residential Students, a shared Transfer Service is included on Arrival and Departure days from Gatwick, London City or Heathrow Airports (preferred window 09:00 to 18:00), and St Pancras International Station (preferred window 10:00 to 17:00).

Please indicate below if **NO** Transfer Service is required on arrival and/or departure:

No Transfer Service on arrival required      No Transfer Service on departure required

You must confirm all transfer details at least **8-10** days prior to the start of the course. An extra charge of £95 is applied if transfer details are received or changed within 7 days of the transfer.

We strongly advise you **NOT** to book any transport until we have confirmed your booking.

Transfers from Stansted, Luton and other airports may be available on request, subject to availability, and are priced at £295 each way.

**Irregular Transfer:** Arrival or Departure on an Irregular Day, subject to availability and at the entire discretion of the Summer School, £160.

**Late Transfer Arrangement Fee:** (details received or changed within 7 working days of transfer) £95. If details are not supplied within this timeframe, Bede's are not obligated to provide a transfer as included in the course fees.

**Parent Arrival Transfer:** If a parent wishes to accompany their child to centre on a one-way Bede's transfer (available on arrival only), a fixed fee of £100 is payable per adult.

## 4.7 PAYMENT DETAILS

To send a bank transfer, please find our bank details here. Please state the student's full name or the invoice number as the reference. Please pay **all** bank charges so that Bede's receives the full GBP amount.

To pay by Debit or Credit Card, please visit [www.bedessummerschool.org/booking](http://www.bedessummerschool.org/booking) or visit <https://bedessummerschooldirect.flywire.com/>

**Account Name:** St Bedes School Trust (Sussex) Limited t/a St Bedes International Summer School

**Bank:** Barclays Bank plc, Barclays Corporate, Level 27, 1 Churchill Place, London E14 5HP

**Sort code:** 20-06-05

**Account number:** 60178691

**IBAN:** GB36 BARC 2006 0560 178691

**SWIFTBIC:** BARCGB22

## 4.8 OTHER FEES

Item	Fee
Adult Transfer (One-way. On arrival only)	£100 per adult
Extra night (all locations)	£235
Extra Weekend Night, Extra Full-Day Excursion & Irregular Transfer	£350
Irregular Transfer Fee (Arrival or departure on an Irregular Day)	£160
Late Transfer Arrangement Fee (details received or changed within 7 days of transfer)	£95
Irregular Airport (Stansted and Luton Airports)	£295

## 4.9 DATA PROTECTION

The Summer School will use all of the information you have supplied in this form for the purposes of administering and running the Summer School and providing the additional activities (if any) you have chosen for the Student and (to the extent it applies) the medical information you have supplied in providing appropriate medical care. Further information on how the Summer School uses personal data can be found in the Privacy Notice on the Summer School website. If you have any questions on how the Summer School uses data, please contact the Data Compliance Manager a [gdp@bedes.org](mailto:gdp@bedes.org)

## AGREEMENT

You must sign here before sending this Registration Form:

Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
d d / m m / y y y y

I confirm that all the information I have provided is correct to the best of my knowledge.

I confirm that I accept the terms and conditions of registering the Student (see [Terms & Conditions of Enrolment 2026](#)).

## 5

## WHAT HAPPENS NEXT

- 1) Once we receive this form and have checked the details we will send you a Booking Receipt and Invoice. Your Easter Programme Booking will not be fully confirmed until a deposit or full payment has been received.
- 2) When we receive the deposit or full payment of fees, we will then confirm the Easter Programme place and send you the Booking Confirmation Documents
- 3) After receiving the Booking Confirmation Documents, you can then book your child's flight /train tickets as per section 4.6. Please then send us the details using the Transfer Service Form included in our Confirmation Documents. We will then send you a Transfer Service Confirmation of the flight/train details. Please check this carefully and advise us of any errors or necessary changes.
- 4) The full balance of fees is required 56 days before the course begins.