

Visitor's Information

HANDCROSS



Finding Us

If you are coming to us by road, Handcross Park School is just off the A23 south of Gatwick Airport. For satnav purposes, use the postcode RH17 6HE. You can park in the school carpark. Bede's Summer School office is located in the main school building. You will need to ring the buzzer on arrival.

By rail, the following 3 train stations are all approximately a 15 minute drive away from Handcross: Haywards Heath, Horsham and Three Bridges. There are direct trains from London's Victoria train station.

If coming to us by the Channel Tunnel, Ashford international train station terminal is approximately 1 hour and 10 minutes away by road.

Please follow the speed limits when driving on campus and remember that use of mobile phones while driving is strictly prohibited.

Address

Bede's Summer School
Handcross Park School
London Road
Handcross
Haywards Heath
RH17 6HF

Tel: +44 (0)1444 405732

Email: handcross@bedes.org (operational during summer only)

Managers / Office Staff

Centre Director
Welfare Manager
Senior Teacher
Activities Manager
Administrator

On Arrival

It is important for the safety and security of our students that all visitors sign in at the Summer School office. All visitors and contractors are requested to follow Bede's signing in and out procedure and must wear their badge at all times.

Safeguarding

This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and visitors to share this commitment. If you have any concerns that a child has been harmed, is at risk or if a child tells you something of concern, please contact the Summer School office as quickly as possible and ask to speak to the member of staff responsible for child protection.

Photographs

You can take photos of the grounds and facilities. Photographs of staff and students may only be taken with their permission.

Health & Safety

All visitors are subject to the Health and Safety at Work Act 1974; the Management of Health and Safety at Work Regulations 1999; and the Company regulations whilst on the premises. Bede's Health and Safety policy is available on request.

Fire Safety and All Emergencies

In the event of an evacuation, the alarm will sound / be raised. All Visitors must follow the instructions of the Fire Marshal responsible for that building, their Host and/ or the Fire Action Notices displayed throughout the campus.

Visitors should vacate the building / area using the nearest available exit, make their way to the Fire Assembly Point and remain at that point until otherwise instructed. They should make themselves known to the Fire Marshalls or person taking charge.

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BEDE'S
AMBITION
SUMMER SCHOOL

Accidents

In the event of an accident, incident, illness or near miss, please report to your host / summer school office immediately so that appropriate action can be taken.

Smoking

Smoking is not permitted anywhere on campus.

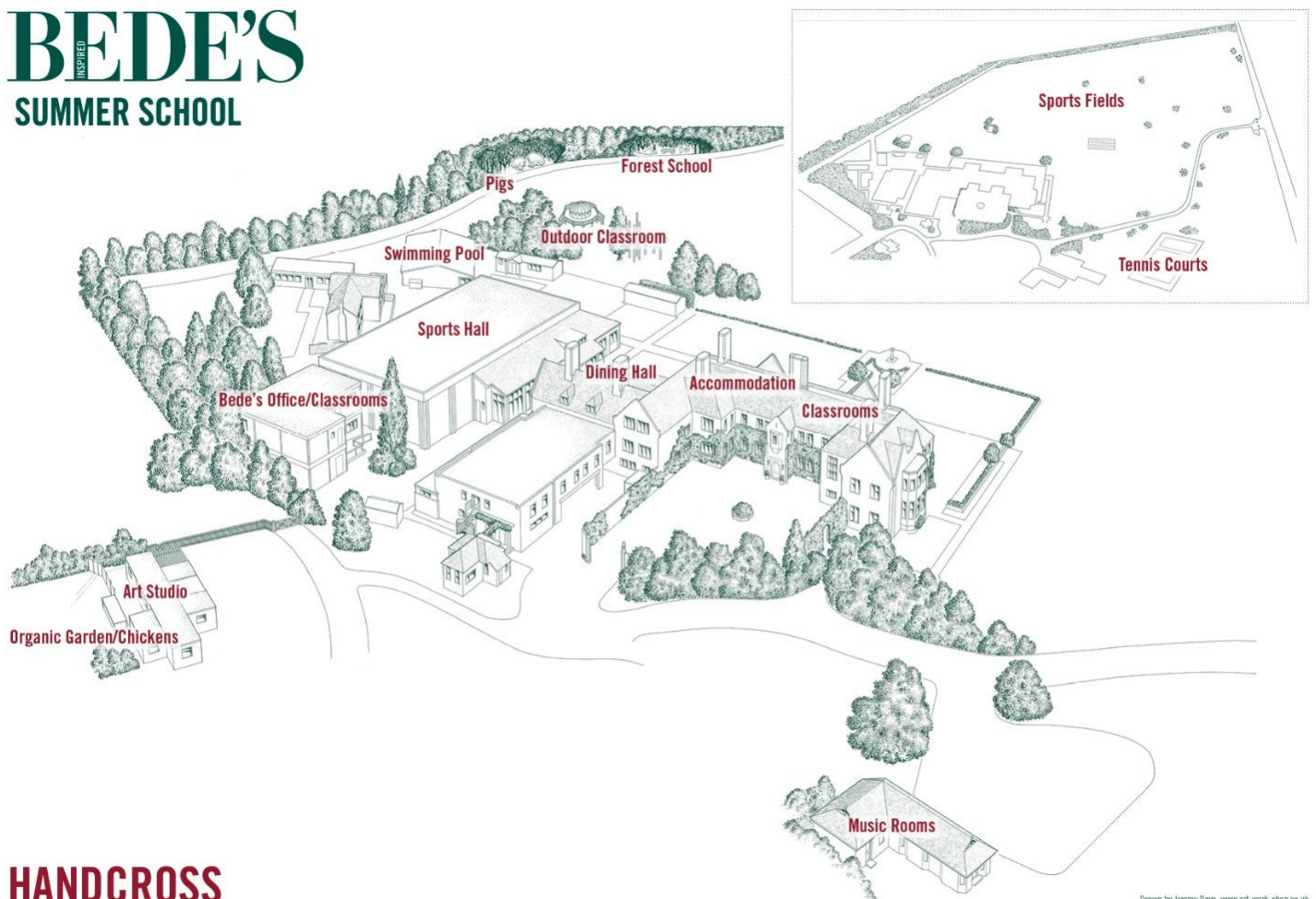
Security

Please note that these premises are covered by CCTV.

On Departure

All visitors must return their badge and sign out at the end of their visit.

BEDE'S
INSPIRE
SUMMER SCHOOL



HANDCROSS

Drawn by Jeremy Sage, www.art-work-shop.co.uk